



**TRANSPORT DEPARTMENT
GOVT. OF UTTAR PRADESH
TEHRI KOTHI, M.G. ROAD, UTTAR PRADESH, LUCKNOW-226001**

**Operational Guidelines for Disbursement of Purchase Incentives under Uttar Pradesh
Electric Vehicle Manufacturing and Mobility Policy 2022**

1. Introduction

- 1.1. The Uttar Pradesh Electric Vehicle Manufacturing and Mobility Policy 2022 was approved vide Notification No.41/2022/2596/77-6-2022-1(M)/2022 dated 14.10.2022. The Policy will remain valid for a period of five years.
- 1.2. This document provides the operational guidelines for disbursement of purchased incentive offered as early bird incentives under this policy.

2. Purchase Subsidy

- 2.1. The Policy envisages that a purchase subsidy as early bird incentives shall be provided to **buyers (one time)** for a period of 1 year from date of notification.
- 2.2. The Policy includes the following categories of Electric Vehicles (EVs)¹ for the purchase subsidy at following rates:

Table 1: Vehicle segments and categories and the applicable incentive under the Uttar Pradesh Electric Vehicle Manufacturing and Mobility Policy

S.no.	Vehicle Segment	Applicable incentive
1	2-Wheeler EV	15% of ex-factory cost up to Rs 5000 per vehicle subject to maximum budget outlay of Rs 100 Cr to maximum of 2lac EVs
2	4-Wheeler EV	15% of ex-factory cost up to Rs 1 lakh per vehicle subject to maximum budget outlay of Rs 250 Cr to maximum of 25000 EVs
3	E-buses (non-govt., i.e. School	15% of ex-factory cost up to Rs 20 lakh per vehicle subject to maximum budget outlay of Rs 80 Cr to maximum of 400 E-Buses

¹ “Electric Vehicles (EVs)” means all automobiles using an electric motor that is driven by either batteries, ultra-capacitors, or fuel cells. This includes all 2-wheeler, 3-wheeler, and 4-wheeler Strong Electric Vehicles (HEVs), Plug in Hybrid Electric Vehicles (PHEV), Battery Electric Vehicles (BEV), and Fuel Cell Electric Vehicle (FCEV).



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	buses, ambulances etc)	
4	E-Goods Carriers	10% of ex-factory cost up to Rs 1,00,000 per vehicle subject to maximum budget outlay of Rs 10 Cr to maximum of 1000 E-Goods Carriers

Note:

i. Individual 'buyers' shall be allowed to avail the purchase subsidy only on purchase of single item of 2W or 3W or 4W or E-Buses or E-Goods Carrier.

ii. Aggregator/ Fleet operator 'buyers' shall be allowed to avail the same purchase subsidy on purchase of maximum 10 items of 2W or 3W or 4W and 5 items of EBus or E-Goods Carriers

iii. Purchase subsidy shall be allowed only one time to any buyer during the effective period of this scheme. The admissible 'purchase subsidy' shall be paid as reimbursement through direct online transfer to the buyer after verification through the dealer.

iv. In any case where buyer purchases EV without battery, only 50% of the admissible purchase subsidy shall be provided to the buyer

2.3. The purchase subsidy shall be available for buyers (end users/consumers) in the form of reimbursement which will be credited to the accounts of registered owners by the Transport Department, GoUP based on claim made by the buyers through an on-line application process.

2.4. The purchase subsidy shall be payable to individual beneficiaries (buyer) such that an individual shall be allowed to avail the subsidy on purchase of any single vehicle across vehicle segments.

2.5. The purchase subsidy shall also be payable to aggregator/fleet operators (buyer) such that an entity can avail the subsidy for maximum 10 vehicles across vehicle segments.

2.6. The applicable purchase subsidy for buyers purchasing an electric vehicle without battery shall be fifty percent of the total subsidy amount.



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3. Guidelines for the Buyer(s) of an Electric Vehicle

- 3.1. For the purpose of these guidelines, a buyer may be defined as an individual or a Proprietor, Private/ Public Company or Partnership Firm who are the purchaser of the electric vehicle(s).
- 3.2. The Buyer shall be required to create a login identity and password online at <[*link to the web-application*](#)> with their vehicle registration certificate and registered mobile number, which was provided at the time of registering the vehicle.
- 3.3. After the login credentials have been successfully generated, the buyer will be required to submit their purchase subsidy claim through an online application.
- 3.4. The buyer shall be required to provide their electric vehicle registration number, mobile number , photo and bank account details (account number, bank name and IFSC code) etc. at the time of submitting their purchase subsidy claim.
- 3.5. The buyer will be required to upload the following documents with their online subsidy claim application:
 - 3.5.1. Copy of passport size photograph submitted during the registration of the vehicle,
 - 3.5.2. Copy of the signature submitted during the registration of the vehicle,
 - 3.5.3. Copy of the buyer's Aadhar in individual cases OR copy of the GST certificate (or PAN Card) in case on non-individual purchases,
 - 3.5.4. Copy of the cancelled cheque with the buyer's name
- 3.6. After successful submission of the purchase subsidy claim, the buyer will be provided with a unique request number through which the status of the application can be monitored.

4. Guidelines for verification of the claim by the Dealer(s)

- 4.1. All Dealer will be provided with login credentials to the online subsidy claim application portal by the Transport Department, GoUP.
- 4.2. The Dealer of an electric vehicle will be required to verify the details provided by the buyer in their purchase subsidy claims and ensure the details are the same as provided during registration of the vehicle. The dealer will be required to verify the following:
 - 4.2.1. Ensure the passport size photograph is the same as submitted during vehicle registration.



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- 4.2.2. Ensure the buyer's signature are the same as submitted during vehicle registration.
- 4.2.3. Ensure the Aadhar number/GSTIN entered by the buyer is the same as the document uploaded.
- 4.2.4. Ensure the bank account details entered by the buyer is the same as the cancelled cheque uploaded.
- 4.2.5. Ensure the details of vehicle is same as purchased.
- 4.3. Upon successful verification of the buyer's details and documents, the dealer shall be required to upload the sales invoice of the vehicle which must have the following information:
 - 4.3.1. Sale invoice No.
 - 4.3.2. Model Name (and Variant Name)
 - 4.3.3. Chassis Number
 - 4.3.4. Vehicle Registration Number (RC)
 - 4.3.5. Dealer Name
 - 4.3.6. Ex-factory cost
- 4.4. In instances where the purchase subsidy claim is not in accordance with the conditions listed in section 4.1, the dealer shall return the claim application to the buyer along with requisite reason(s) for rectification and resubmission.
- 4.5. The dealer shall verify all claims within 3 days from the date of submission by the buyer and will preserve a copy of each verified application along with all documents safely for at least a period of two years from the date of application.

5. Guidelines for verification of claim by the Regional Transport Office (RTO)

- 5.1. The Regional Transport Officer will be required to verify the details provided by the buyer and dealer for the purchase subsidy claims and ensure the details are the same as provided during registration of the vehicle.
- 5.2. The officer will be required to verify the following:
 - 5.2.1. Ensure the passport size photograph is the same as submitted during vehicle registration.
 - 5.2.2. Ensure the buyer's signature are the same as submitted during vehicle registration.



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- 5.2.3. Ensure the Aadhar number entered by the buyer is the same as the document uploaded.
- 5.2.4. Ensure the bank account details entered by the buyer is the same as the cancelled cheque uploaded.
- 5.2.5. Ensure the sales invoice is in accordance with section 4.3 of the guidelines.
- 5.3. In instances where the purchase subsidy claim is not in accordance with the conditions listed in section 4.1, the officer shall return the claim application to the buyer or dealer with requisite reason(s) for rectification and resubmission.
- 5.4. The RTO shall verify all claims within 3 days from the date of successful verification by the dealer.
- 5.5. Upon successful verification of complete purchase subsidy claim by the officer, the RTO shall be required to expedite preparation of a bill in turn process the subsidy payment.
- 5.6. The RTO shall be required to update the status of such bill and payment status on online application on a weekly basis to ensure the buyer is informed about the application request.

6. Power to GoUP to Frame Guidelines/Procedure

- 6.1. GoUP shall have the powers to depute its representative(s) to visit the premises/office/center/workplace etc. of OEMs/Dealers as well as consumers/individual buyers for the purpose of inspection and verification purposes and may pass such orders or issue directions in relation thereto as it may deem fit.

7. Resolutions of Disputes

- 7.1. Any dispute shall be resolved by mutual discussion and reconciliation. In case of difference of opinion, decision of Commissioner (Transport), GoUP shall be final.